HARLAN AIRPORT COMMISSION – October 21, 2026

The Airport Commission meeting was held in person and offered electronically utilizing Zoom.
The Harlan Airport Commission met on Wednesday, **October 21, 2026, at 7:03 AM** at Harlan Airport.

Voting Members Present:	Scott McLaughlin, Rick Dotzler, Larry Chapman
Member Absent:	None
Also Present:	Scott Pigsley, Gervas Mgonja, Cory Gaston, Sharon Kroger, Alexa Hazelton, Rob Jackson (* indicates participating remotely)

The Commission meeting was called to order by **McLaughlin** at **7:03 AM**. It was moved by **Chapman** and seconded by **Dotzler** to approve the agenda. Motion carried unanimously.

Any conflicts of interest are to be stated when applicable. None.

It was moved by **Dotzler** and seconded by **Chapman** to approve **September 30th, 2026,** meeting minutes. Motion carried unanimously.

The financial reports for the month of **September 2026** were reviewed. It was moved by **McLaughlin** and seconded by **Dotzler** to approve the reports. Motion carried unanimously.

Airport Manager's October report on **September** activities was presented and filed. It was moved by **Chapman** and seconded by **Dotzler** to approve the report. Motion carried unanimously.

Business Items:

- **Airport Layout Plan (ALP) Project:** Alexa Hazelton of Kirkham Michael reported that Susan Beauchamp, also with Kirkham Michael, is awaiting historical documentation regarding the airport's original funding and the City's land and easement acquisitions. Required records include land purchase documents and City Council resolutions. These documents are necessary for ALP approval. The Commission discussed checking Iowa Land Records to locate the missing records.

- **Apron Expansion Project:** Cory Gaston of Kirkham Michael updated the Airport Commission on the Harlan Municipal Airport General Aviation (GA) Apron Expansion Project and reported that construction had been completed. On October 6, 2026, the Harlan City Council approved the Resolution Accepting the Engineering Statement of Completion for the project. Kirkham Michael is

preparing the final project closeout report, which is due to the FAA by January 4, 2027.

- **Review Fuel Tank Project Grant:** Cory Gaston of Kirkham Michael provided an update on the airport fuel system replacement project. Discussion included the proposed relocation of the fuel tanks to a central location on the south end of the apron expansion. The project requires agreement on the scope of work, preparation of an independent fee estimate, and FAA approval before proceeding. The project schedule includes 30% design completion by December, 90% completion by February, and submission of the full grant application before April 1. Alternative fuel tank locations were also discussed due to concerns about aircraft access. No final decision was made regarding the tank location.

- **Review Airport Capital Improvement Plan (ACIP):** Cory Gaston of Kirkham Michael reviewed the Airport Capital Improvement Plan with the Harlan Airport Commission and discussed its alignment with FAA recommendations. All current entitlement and IIJA funding will be allocated to the fuel project. Potential future projects discussed included runway resurfacing, taxi lane reconstruction, and hangar door placement, with state grants identified as a possible source of additional funding to supplement federal funds. The Commission also discussed the need to replace all taxiway lights on the parallel taxiway that were removed during a previous runway project and have not been replaced. The draft CIP must be submitted to the FAA by November 19, 2026.

- **Airport Runway – Pavement Rehabilitation/Crack Sealing:** The Commission reported that the runway pavement rehabilitation and crack-sealing project has been completed and requested that this item be removed from future Airport Commission agendas

- **Review of Fuel Sales and Pricing**: Airport Manager Scott Pigsley reviewed aviation fuel pricing trends and reported that the price difference between Jet A and 100LL aviation fuel has decreased significantly. The current price difference is approximately $0.24 per gallon, compared to a previous difference of approximately $2.00 per gallon.

Review Hangar Summary, Seniority & Compliance: The Airport Commission reviewed the hangar rental summary and seniority list and recommended reviewing the list to ensure all hangar tenants are current with their annual inspections and in compliance with airport requirements. The Commission discussed the possibility of higher rental fees for tenants who are not in compliance. The Commission also discussed the airport's camera system and

identified areas with limited visibility that may require additional cameras to improve coverage.

Other Business: None.

The next regular meeting is scheduled for Wednesday, **November 18th, 2026**, at 7:00 AM at Harlan Airport (also offered via ZOOM). There being no further business, the meeting was adjourned at **8:01 AM**.

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Gervas Mgonja, Recording Secretary

These minutes are as recorded by the secretary and are subject to Commission approval at the next regular meeting.